

# City of Chomutov Increases Comfort and Security of Print, Substantially Reduces Costs

## Client Profile



The city of Chomutov lies at the foot of the Ore Mountains in northwest Bohemia and in its administrative territory it includes 24 municipalities. Chomutov as a municipality with extended powers represents a catchment area of 350,000 people and provides services to citizens at three sites. The processing of documents was for this reason time-consuming and inefficient. The city of Chomutov therefore decided to address this issue and to optimize the system of processing and management of documents. With that was related a requirement for acceleration of work, increase of productivity and security of printing.

## Starting Situation and Analysis

The first step in resolving the situation was an analysis of the print environment, which was after an inquiry from the City Hall conducted by external consultants. This analysis took approximately two months and the result was besides description of the existing environment also identification of its strengths and weaknesses.

The number of printing devices has been reduced from 310 to 130, i.e. 3.1 users per device instead of 1.3 before. With the same annual print volume the city saves 3.5 million CZK.

The analysis revealed that the employees were using total of 310 machines of 75 different types by 12 manufacturers. One such device accounted for 1.3 users, which means that almost every user had own printer or MFP.

## Solution

Based on the analysis the minimum parameters of print environment have been set, which would meet the requirements of the city for its functionality and load. The City Council then announced a tender. To address the existing situation it has eventually decided for services provided by Xerox, specifically its Xerox Global Services.



The solution has been implemented gradually so as not to disrupt the work of employees and to ensure the whole process runs smoothly. Implementation and the subsequent loading test took only about 3 months.

## Result

### Increased productivity and speed

Xerox has deployed a document management solution that will enable the city to achieve maximum savings and more efficient printing environment. At the same time Xerox will provide for its operation. The result of the process has been a reduction of number of machines from 310 to 130, which means 3.1 users per device instead of 1.3 users before, reducing the average price of one page to only 1,31 CZK. This represents with unchanged annual print volume savings of 3.5

million CZK for the entire contract period. The speed of printing has been also substantially increased

### Extended services

In addition to the savings Xerox also provided support services, including the establishment of a centre for centralized reprography on site enabling the trained staff of Xerox to be available to users right on spot. The solution also provides secure printing and related monitoring of costs per user and cost allocation to cost centers. It also offers processing the private orders of employees.

### Repurchase of equipment

Besides the effective and reliable access to documents Xerox also provides replenishment of paper and other supplies. Xerox has also repurchased existing devices and immediately sold them for a symbolic amount to other institutions established by the City of Chomutov, such as the Zoo, several kindergartens or the municipal police.



## Brief Overview

### Before and after the implementation of services

Description	The Initial State	Optimization
Total number of machines	310	130
Number of vendors	12	2
Number of types of devices	75	10
Average mono printing speed	14.19 PPM	34 PPM
Average color printing speed	5.55 PPM	19 PPM
Number of users per device	1,29	3,1
Annual volume of mono printing	2 849 340 A4	2 849 340 A4
Annual volume of color printing	102 816 A4	102 816 A4
Average price of one print	1.61 CZK	1.31 CZK
Secure print / copy / scan / fax	-	YES
SW – Remote central administration of printing environment	-	YES
Services of centralized reprography	-	YES
SW – Ordering the centre for centralized reprography	-	YES
Central Help-desk for users/IT	-	YES
SW – automatic distribution of costs per cost center/user	-	YES
Replenishing paper and other supplies	-	YES
Backup solution (server, drivers, emergency plan)	-	YES
Repurchase of original machines	-	YES
Savings of customer during the contract period	0 CZK	3 542 000 CZK